# ADDENDUM NO. 1

Request for Proposal (RFP): Document Management, eDiscovery, Retention and Storage
ISSUED BY: California Housing Finance Agency (CalHFA)
DATE: October 26, 2026

**SUBJECT: Vendor Q&A Posting — Schedule Notice**

CalHFA issues this Addendum to inform prospective vendors that the Agency will not post Vendor Q&A responses today, October 26, 2026, as indicated in the original RFP. The Q&A responses are still in development and will be posted to the RFP portal on November 2, 2026, at 5:00 PM PST.

To ensure fairness, CalHFA will extend the proposal due date from November 9, 2026, to November 16, 2026. All other dates concerning this RFP will be pushed back by one week so that the new schedule is as follows:

| | DATE | EVENT |
|---|---|---|
| 1 | Monday, September 28, 2026 | Request for Proposals (RFP) issue date |
| 2 | Monday, October 12, 2026, 5:00 PM PT | Questions Due for Questions & Answers (Q&A) |
| 3 | Monday, November 2, 2026, 5:00 PM PT | Official Q&A Responses Released |
| 4 | Monday, November 16, 2026, 5:00 PM PT | Proposal Due Date |
| 5 | Monday, December 7, 2026 | Evaluation of Proposals Completed |
| 6 | Monday, December 14, 2026 | Selection of Consultant & Contract Preparation |
| 7 | Monday, December 28, 2026 | Contract Award |
| 8 | Monday, January 18, 2027 | Start of Service |

**ACTION FOR VENDORS**

- Continue preparing proposals using the current RFP.
- Monitor the RFP portal for the Q&A posting.

**NO OTHER CHANGES**

Except as expressly modified by this Addendum, all other RFP terms, conditions, specifications, and evaluation methodology remain unchanged.